

GUJARAT TECHNOLOGICAL UNIVERSITY

Ref: GTU/Mid_convocation/2022/ 6274

Date: 10-08-2022

Subject: Regarding Photo upload circular for MID-YEAR CONFERMENT OF DEGREE/DIPLOMA 2022 Certificate **(For Students)**.

Circular

The University had already activated an online convocation application for receiving applications from the students who are declared qualified **(WHO PASSED IN THE WINTER-2021)** to receive their Degree/diploma in the MID-YEAR CONFERMENT OF DEGREE/DIPLOMA 2022 which is proposed to be held in August or September, 2022.

Students whose photo are not visible/available or show "No Image Available" in their application form can upload their photograph by login through their login credentials on the student portal (<https://www.student.gtu.ac.in/>). After that your respective Institute will have to approve your uploaded photograph than only your photograph will be updated in the Convocation certificate. The same photo will be used for certificates printing.

Students are requested to upload their latest passport size colour photo in JPG latest by 20-08-2022.

Passport Photograph Requirements

Acceptable:

1. Clear image must be In .Jpg Format.
2. Image Size less Than 100kb.
3. Photo Dimensions: At Least 45mm High X 35mm Wide (Do Not Trim Photos If Bigger).
4. Head Size: 32mm to 36mm from Top of Head (Not Hair) To Bottom of Chin.
5. Neutral Expression, Mouth Closed.
6. Good Lighting, No Shadows behind Head or On Face.
7. Eyes Looking Directly At Camera.
8. Plain, Light-Coloured Background.
9. High Resolution, Good Quality Paper.

Not Acceptable:

1. Image Size More Than 100kb
2. Shadows Behind Head
3. Red Eye
4. Background Not Plain
5. Photograph Size Too Small
6. Head Size Too Big Or Too Small
7. Flash Reflections From Glasses Or Tinted Glasses
8. Glasses Frames Covering Eyes
9. Eyes Looking Away From The Camera
10. Face Not Front Onto The Camera
11. Mouth Open, Unnatural Expression
12. Ink Marks Or Indentations
13. Grainy, Pixelated Or Blurry Images
14. Image with any type of rubber stamp markings.



For those students who fail to upload their revised photo within stipulated time period the University will print their Degree/Diploma Certificate with the photo available with the University and this photo will not be changed later on after printing of Degree/Diploma Certificate.


Registrar 10/8/22

CC To:


1. PA/PS to Hon'ble VC
2. PA to Registrar
3. All section heads of the University
4. All the Institutes affiliated with the University for information and necessary action

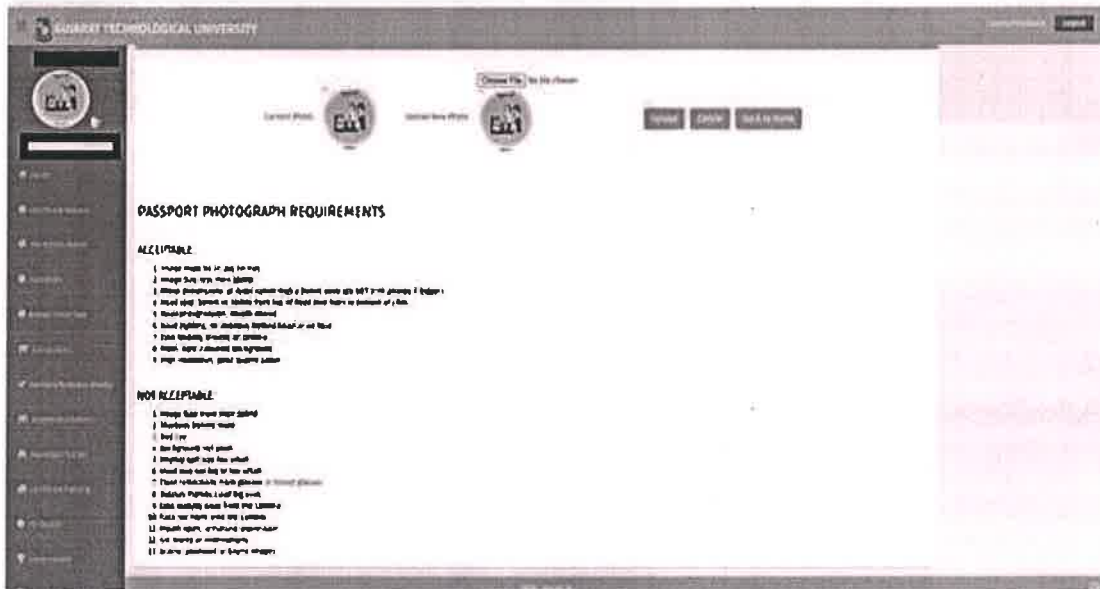


Step to change photo for student only:

1. Login/register on the student portal www.student.gtu.ac.in.



2. Click in edit icon  under your photo on left top corner in the dashboard.
3. Click on "Choose file" button and select the photo which you want to upload.



4. Then click on "Upload" button, a message will appear "Photo uploaded successfully".
5. Photo change approval request sent to your respected institute.
6. Then your institute will approve your new photo then the same photo will appear in convocation application.

Note: Your Institute must have to approve your uploaded photograph than only your photograph will be updated in the Convocation certificate before convocation application submission last date.



